

APPLICATION FOR EXPERIENTIAL CREDIT

NAME: _____ **DATE:** _____

In order to receive experiential credit for an Internship I rotation, you must be able to document a minimum of one year of experience as a teacher or paraprofessional within the appropriate grade bands at an accredited school. Only public/private schools accredited by SACS or the Georgia Accrediting Commission may be used. Although long-term substitute positions may be considered, the substitute experience must be completed for one teacher, within the applicant's degree program, and supervised by a highly qualified teacher. Experiential credit cannot be given in lieu of any other certification requirements including the GACE PAA or Pre-Service Certification. Students must obtain their Pre-Service Certification before completing any part of Internship I or entering Internship II. Exemption for each grade band will be considered separately; an application should be completed for each area under consideration.

Please note, incomplete application packets will not be considered. However, completing the application process does not automatically result in experiential credit. All materials and references submitted by the candidate will be reviewed and compared with the learning outcomes for Internship I. To view these learning outcomes, please go to the Piedmont College Website at edu.piedmont.edu. Deliberation may take several weeks. Applicants and their advisors will be notified of approval or denial through their official Piedmont email. Denial of experiential credit does not prohibit the candidate from seeking an Internship I placement within their selected program.

The experiential credit application packet includes the following items:

1. Application for Experiential Credit Form
2. Experiential Credit Worksheet
3. Verification of Teaching Experience (Principal)
4. Verification of Teaching Experience (Supervising Teacher) (2 pages)
5. Copies of any Certificates or Verification of In-Service Training

After the application packet is completed, please send to:
 Susan Turpin, Ph.D.
 Director of Teacher Education
sturpin@piedmont.edu

TO BE COMPLETED BY THE OFFICES AT PIEDMONT COLLEGE:

Approval: _____ **Date:** _____
Dean of Education

Approval: _____ **Date:** _____
Vice President of Academic Achievement

	Check Course Credit Below
EDEC 3361	
EDEC 7740	
EDMG 3361	
EDMG 7740	
EDSE 4498	
EDSE 7740	
SPED 7741	

EXPERIENTIAL CREDIT WORKSHEET

Name: _____ Piedmont ID# : _____

Address: _____

Piedmont E-Mail Address: _____ Telephone # _____

Undergraduate Graduate Certification Only

Major: _____ GPA: _____

Check the course for which you are requesting credit. Then select the grade band[s] you have experience.

Early Childhood Education

- Pre-K/Kindergarten
- 1st-3rd Grade
- 4th- 5th Grade

Secondary Education

- 6th-8th Grade
- 9th-12th Grade
- Subject(s) _____

Middle Grades Education

- 4th-6th Grade
- 7th-8th Grade
- Subject(s) _____

Exceptional Children Education

- Elementary
- Middle Grades
- Secondary

I recommend this student *be considered* for experiential credit.

Approval: _____ Date: _____
Academic Advisor

Approval: _____ Date: _____
Department Chair

Verification of Teaching Experience Principal

The purpose of the Internship I for prospective teachers is to provide direct experience in the classroom working with students under the supervision of an experienced teacher. The major objective is to provide the candidates with as many classroom experiences as possible prior to Internship II. However, some of our candidates come to us already having vast experiences in the field of education. Those prospective teachers who have had at least one year of experience as a paraprofessional or long-term substitute may have already met the requirements of the Internship I.

_____ is seeking experiential credit for all or part of Internship I.
Please verify the following information.

Name of School: _____

Position Held by Applicant:

Teacher Paraprofessional/Teacher's Aid Long-Term Substitute
 Other

Grade Level:

Pre-K-Kindergarten 1st-3rd Grade 4th-5th Grade
 6th-8th Grade 9th-12th Grade

Subject (s) _____

Special Education:

Resource Inclusion MOID Severe & Profound EBD

Dates of Employment: From: _____ To: _____

Name of Supervising Teacher: _____

If you have questions or concerns regarding this process, please contact:

Susan Turpin, Ph.D.
Director of Teacher Education
Demorest Campus
sturpin@piedmont.edu

Principal: _____ Date: _____

PIEDMONT COLLEGE | SCHOOL OF EDUCATION

Verification of Teaching Experience Supervising Teacher

The purpose of the Internship I for prospective teachers is to provide direct experience in the classroom working with students under the supervision of an experienced teacher. The major objective is to provide the candidates with as many classroom experiences as possible prior to Internship II. However, some of our candidates come to us already having vast experiences in the field of education. Those prospective teachers who have had at least one year of experience as a paraprofessional or long-term substitute may have already met the requirements of the Internship I.

_____ is seeking experiential credit for all or part of Internship I.
Please verify the following information.

Name of School: _____

Position Held by Applicant:

Teacher Paraprofessional/Teacher's Aid Long-Term Substitute
 Other

Grade Level:

Pre-K-Kindergarten 1st-3rd Grade 4th-5th Grade
 6th-8th Grade 9th-12th Grade

Subject (s) _____

Special Education:

Resource Inclusion MOID Severe & Profound EBD

Dates of Employment: From: _____ To: _____

Name of Supervising Teacher: _____

If you have questions or concerns regarding this process, please contact:

Susan Turpin, Ph.D.
Director of Teacher Education
Demorest Campus
sturpin@piedmont.edu

Teacher: _____ Date: _____

Verification of Teaching Experience Supervising Teacher

Please examine the list of Internship I experiences and indicate the ones completed by this candidate while under your supervision. All of these activities may not have been appropriate as each field of education has its own unique experiences. If you feel the candidate developed additional skills or completed other educational tasks, please list these in the other category.

Place a check by all activities completed:

- 1. Create bulletin boards, teaching materials, learning centers, and instructional games
- 2. Complete forms, registers, grade books, and other paperwork
- 3. Grade papers
- 4. Help monitor the playground, hall, lunchroom, etc.
- 5. Work with individual students
- 6. Teach whole class lessons
- 7. Teach small group lessons
- 8. Become familiar with teacher's editions, curriculum guides, CC/GPS objectives, etc.
- 9. Observe students as they go to special programs (art, speech, music, etc.)
- 10. Assist students with computer work
- 11. Work with students in cooperative learning groups, inclusion groups, etc.
- 12. Teach make-up or review lessons to individuals or small groups
- 13. Assist with or observe teacher-planning sessions
- 14. Set up a learning center, lab, experiment, or demonstration
- 15. Run and use instructional technology equipment (Smartboard, computers, etc.)
- 16. Work with club or student activity
- 17. Assist students with library research
- 18. Monitor a test
- 19. Read aloud or tell a story
- 20. Attend a parent-teacher conference

Other (please list):

I certify the Internship I candidate has successfully completed all of the above activities that are checked.

Teacher: _____ Date: _____