

**PIEDMONT COLLEGE SCHOOL OF EDUCATION**  
**EARLY CHILDHOOD MA FIELD EXPERIENCE DOCUMENTATION**  
*Mastering the art of teaching: Preparing proactive educators to improve the lives of all children.*

## ADVANCED CERTIFICATION

In accordance with the requirements and stated program goals of the MA program of Piedmont College and the standards of the Georgia Professional Standards Commission, field experiences are required for the Advanced Certification candidates in Early Childhood Education. Field experiences provide the advanced certification candidates with opportunities to develop and enhance their teaching skills. The field experiences help candidates link theory to practice and play a major role in their progress toward continued development as a proactive, scholarly, reflective, and professional educator, as well as a life-long learner. Courses in the ECE programs that contain a required field experience are listed in the catalog. Professors in various courses may elect to require field experiences for their classes. The requirements will be specifically defined on each syllabus.

Check the “In-Course Field Experiences Procedures and District Requirements” form located under “Field Experiences – (Procedures)” on the School of Education website to determine the procedures for each school system.

Examples of field experiences include:

- ❖ peer collaboration in your school
- ❖ attending or presenting professional conferences and workshops
- ❖ observing in other classes
- ❖ working with community after-school programs
- ❖ attending Board of Education meetings
- ❖ interviewing students, parents, colleagues, administrators, school personnel, and other professionals
- ❖ ETC.

**The Early Childhood Education advanced certification student must document a minimum of 20 hours of field experiences. IT IS YOUR RESPONSIBILITY TO MAINTAIN INFORMATION ON YOUR FIELD EXPERIENCES BY USING THIS FORM. TURN THE COMPLETED FORM IN TO YOUR ADVISOR NEAR THE END OF YOUR PROGRAM OF STUDY WITH YOUR APPLICATION FOR GRADUATION.**

**Take your Field Documentation Form with you to each advising session. During the advisement session you should review your progress and experiences with your advisor. Be sure to date and initial each session.**

Advising Session #1 Date \_\_\_\_\_ Candidate’s initials \_\_\_\_ Advisor’s initials \_\_\_\_

Advising Session #2 Date \_\_\_\_\_ Candidate’s initials \_\_\_\_ Advisor’s initials \_\_\_\_

Advising Session #3 Date \_\_\_\_\_ Candidate’s initials \_\_\_\_ Advisor’s initials \_\_\_\_

**DIRECTIONS: For each of the areas below, document your field experiences and explain how they meet the objectives described. Field experiences must be verified with the course professor’s signature. It is your responsibility to obtain the professor’s signature prior to the completion of the course. You should include several examples that demonstrate what**

and how students have learned as a result of your planning and teaching. Include actual experiences in your documentation. The following is a SAMPLE page entry:

**DIVERSITY (CCLO #4 & SOE SCHOLARLY and DEMOCRATIC DISPOSITIONS)**

**6. I am developing an understanding of the concept that each learner is unique. My field experiences**

**have included settings where instruction was differentiated to meet the diverse needs of all students.**

**6 A.** School/Place Migrant School/2<sup>nd</sup> Grade - Habersham Date July 15, 2012 Hours 1½

EVIDENCE:

I visited the summer migrant school program of Habersham and observed a second grade class. I observed a reading lesson where the teacher was reading a concept book entitled *Fire*. The book dealt with one concept and every picture dealt with that concept. The teacher used the children’s native language as well as English to guide the discussion of the concept. Every student had a copy of the book; therefore, each student could see and practice oral and written English. By encouraging each child to pronounce the English words, each child was actively involved in the lesson.

As a follow up to my observation, I returned to the school and read a story to the same group of children and modeled the strategies I had previously observed.

**COURSE PROFESSOR’S SIGNATURE for 6 A.** \_\_\_\_\_

**6 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR’S SIGNATURE for 6 B.** \_\_\_\_\_

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**ADVANCED CERTIFICATION**

Name \_\_\_\_\_ Advisor \_\_\_\_\_

Date of Program Entry \_\_\_\_\_

**Directions:** For each of the areas below, document a minimum of one hour of field experience that meets the program outcomes described. When appropriate, obtain a signature.

**LEARNING ENVIRONMENT (CCLO# 1)**

- 1. I can use an understanding of individual and group motivation to create and manage a caring learning environment that encourages positive social interaction, active engagement in learning, and self-regulation.

**1 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 1 A.** \_\_\_\_\_

**1 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 1 B.** \_\_\_\_\_

**LEARNING ENVIRONMENT (CCLO #s 1, 4 & SOE DEMOCRATIC DISPOSITION)**

2. I am able to foster the ideals of a democratic classroom by treating students fairly and justly, providing intellectual challenge, and supporting students as they pursue knowledge and understanding.

**2 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 2 A.** \_\_\_\_\_

**2 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 2 B.** \_\_\_\_\_

**SUBJECT MATTER (CCLO #s 2, 12 & SOE SCHOLARLY DISPOSITION)**

3. I understand the major concepts, assumptions, inquiry processes and ways of knowing that are central to the discipline(s) I teach.

**3 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 3 A.** \_\_\_\_\_

**3 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 3 B.** \_\_\_\_\_

**SUBJECT MATTER (CCLO #s 2, 5, 12 & SOE SCHOLARLY and PROACTIVE DISPOSITIONS)**

4. I am able to create learning experiences that make subject matter meaningful for students and engage them in generating knowledge, constructing meaning, and testing hypotheses.

**4 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 4 A.** \_\_\_\_\_

**4 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 4 B.** \_\_\_\_\_

**STUDENT LEARNING (CCLO #s 3, 12 & SOE SCHOLARY DISPO9SITION)**

5. I understand how students develop and learn and can provide well-managed learning opportunities that support students' intellectual, social, and personal growth.

**5 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 5 A.** \_\_\_\_\_

**5 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 5 B.** \_\_\_\_\_

**DIVERSITY (CCLO #4 & SOE SCHOLARLY and DEMOCRATIC DISPOSITIONS)**

6. I understand that learners are the products of their innate talents/disabilities, preferred learning styles, and cultural experiences and can adapt instruction to meet diverse needs.

**6 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 6 A.** \_\_\_\_\_

**6 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 6 B.** \_\_\_\_\_



**INSTRUCTIONAL STRATEGIES (CCLO #s 5, 12 & SOE SCHOLARLY DISPOSITION)**

7. I understand and use a variety of instructional strategies to encourage the development of student critical thinking, problem solving, and performance skills.

**7 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 7 A.** \_\_\_\_\_

**7 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 7 B.** \_\_\_\_\_

**ASSESSMENT (CCLO #s 6, 12 & SOE SCHOLARLY and DEMOCRATIC DISPOSITIONS)**

8. I understand and use a variety of assessment strategies, including alternative assessments, to diagnose student learning needs.

**8 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 8 A.** \_\_\_\_\_

**8 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 8 B.** \_\_\_\_\_

**COMMUNICATION (CCLO #s 7, 12 & SOE SCHOLARLY DISPOSITIONS)**

9. I can design and implement assessments to assess the acquisition of knowledge, skills, and dispositions expected in the subject area. I use the assessment results to inform my instruction and encourage student intellectual, social, and personal growth.

**9 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 9 A.** \_\_\_\_\_

**9 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 9 B.** \_\_\_\_\_

**RESEARCH (CCLO #s 8, 13 & SOE SCHOLARLY DISPOSITION)**

10. I use knowledge of effective verbal, non-verbal and media communication techniques to foster active inquiry, collaboration, and supportive interaction in the classroom with students and outside the classroom with colleagues, parents, and administrators.

**10 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 10 A.** \_\_\_\_\_

**10 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 10 B.** \_\_\_\_\_

**TECHNOLOGY (CCLO #5)**

11. I use technology to enhance my own professional growth and productivity and to support instruction in my classroom.

**11 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 11 A.** \_\_\_\_\_

**11 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 11 B.** \_\_\_\_\_

**REFLECTION AND PROFESSIONAL DEVELOPMENT (CCLO #s 9, 12, 14 & SOE REFLECTIVE, PROACTIVE, & RESPONSIBLE DISPOSITIONS)**

12. I am an informed, reflective practitioner who continually evaluates the effects of my choices and actions upon students, colleagues, parents, and administrators. I also actively seek opportunities for the continual development of a personal pedagogy and to work proactively to improve the lives of children.

**12 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 12 A.** \_\_\_\_\_

**12 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 12 B.** \_\_\_\_\_

**CONSTRUCTIVIST PRACTICES (CCLO # 11 & SOE DEMOCRATIC and SCHOLARLY DISPOSITIONS)**

13. I model and provide opportunities for constructivist practices.

**13 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_  
EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 13 A.** \_\_\_\_\_

**13 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_  
EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 13 B.** \_\_\_\_\_

**SCHOLARLY (CCLO #13 & SOE SCHOLARLY DISPOSITION)**

14. I am active in scholarly endeavors in my field.

**14 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 14 A.** \_\_\_\_\_

**14 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_

EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 14 B.** \_\_\_\_\_



**ETHICAL AND LEGAL AWARENESS (CCLO #14 & SOE RESPONSIBLE DISPOSITION)**

15. I adhere to and explicate for others the professional ethical standards and abide by laws related to rights and responsibilities related to students, educators, and families.

**15 A.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_  
EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 15 A.** \_\_\_\_\_

**15 B.** School/Place \_\_\_\_\_ Date \_\_\_\_\_ Hours \_\_\_\_\_  
EVIDENCE:

**COURSE PROFESSOR'S SIGNATURE for 15 B.** \_\_\_\_\_

**PIEDMONT COLLEGE  
DOCUMENTATION OF DIVERSE FIELD EXPERIENCES  
ECE GRADUATE MA**

**NAME:** \_\_\_\_\_

**FIELD EXPERIENCES IN CLASSROOMS/SCHOOLS:**

1.	SCHOOL _____ COUNTY/CITY _____ GRADE/AGE _____ OUTCOME(S) ADDRESSED _____ SUBJECT(S) OBSERVE _____ SCHOOL DEMOGRAPHICS _____ _____ _____	HOURS: _____
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2.	SCHOOL _____ COUNTY/CITY _____ GRADE/AGE _____ OUTCOME(S) ADDRESSED _____ SUBJECT(S) OBSERVE _____ SCHOOL DEMOGRAPHICS _____ _____ _____	HOURS: _____
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3.	SCHOOL _____ COUNTY/CITY _____ GRADE/AGE _____ OUTCOME(S) ADDRESSED _____ SUBJECT(S) OBSERVE _____ SCHOOL DEMOGRAPHICS _____ _____ _____	HOURS: _____
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4.	SCHOOL _____ COUNTY/CITY _____ GRADE/AGE _____ OUTCOME(S) ADDRESSED _____ SUBJECT(S) OBSERVE _____ SCHOOL DEMOGRAPHICS _____ _____ _____	HOURS: _____
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**DOCUMENTATION OF DIVERSE FIELD EXPERIENCES  
CLASSROOMS/SCHOOLS (Cont.)**

5. SCHOOL \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
GRADE/AGE \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
SUBJECT(S) OBSERVE \_\_\_\_\_  
SCHOOL DEMOGRAPHICS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. SCHOOL \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
GRADE/AGE \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
SUBJECT(S) OBSERVE \_\_\_\_\_  
SCHOOL DEMOGRAPHICS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. SCHOOL \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
GRADE/AGE \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
SUBJECT(S) OBSERVE \_\_\_\_\_  
SCHOOL DEMOGRAPHICS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. SCHOOL \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
GRADE/AGE \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
SUBJECT(S) OBSERVE \_\_\_\_\_  
SCHOOL DEMOGRAPHICS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL HOURS OF FIELD EXPERIENCES IN CLASSROOMS/SCHOOLS: \_\_\_\_\_**

**DOCUMENTATION OF DIVERSE FIELD EXPERIENCES**  
**OTHER SETTINGS**

- 1. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_
  
- 2. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_
  
- 3. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_
  
- 4. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_
  
- 5. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_
  
- 6. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_

**DOCUMENTATION OF DIVERSE FIELD EXPERIENCES  
OTHER SETTINGS (Cont.)**

7. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_

8. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_

9. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_

10. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_

11. PLACE \_\_\_\_\_ HOURS: \_\_\_\_\_  
COUNTY/CITY \_\_\_\_\_  
AGE LEVEL \_\_\_\_\_  
OUTCOME(S) ADDRESSED \_\_\_\_\_  
TYPE OF ACTIVITY \_\_\_\_\_  
DIVERSITY OF INDIVIDUAL/GROUP \_\_\_\_\_

**TOTAL HOURS OF FIELD EXPERIENCES IN OTHER SETTINGS : \_\_\_\_\_**  
**TOTAL HOURS OF FIELD EXPERIENCES IN CLASSROOMS/SCHOOLS: \_\_\_\_\_**

**GRAND TOTAL OF FIELD EXPERIENCE HOURS: \_\_\_\_\_**