

**PIEDMONT COLLEGE - MASTER OF ARTS DEGREE (MA)
INSTRUCTIONAL TECHNOLOGY ADVISEMENT WORKSHEET
ADVANCED CERTIFICATION (AC)**

NAME _____ STUDENT NUMBER _____

SITE _____ DATE ENTERED MA PROGRAM _____

UNDERGRAD DEGREE FROM _____ YEAR _____

PC EMAIL _____

ADVISORS!! THIS DEGREE DOES LEAD TO A GA K-12 CERTIFICATION IN INSTRUCTIONAL TECHNOLOGY UPON SUCCESSFUL COMPLETION OF THE PROGRAM AND PASSING THE INSTRUCTIONAL TECHNOLOGY GACE EXAM. Any course substitution must be approved (*Petition for Course Substitution or Exception in a Student's Program* Form must be completed).

**The Advanced Certification Course Sequence is grouped in three clusters:
Cluster (A), Cluster (B) courses are to be taken in the cluster order.**

COURSE NUMBER AND NAME	HRS.	SEM.	GRADE
Instructional Technology Core Courses - Cluster A (18 hrs)			
EDIT 6600 Introduction to Instructional Technology	<u>3</u>	_____	_____
EDIT 6602 Instructional Systems Design	<u>3</u>	_____	_____
EDIT 6603 Special Topics in Instructional Technology	<u>3</u>	_____	_____
EDIT 6604 Multimedia Development Authoring Tools	<u>3</u>	_____	_____
EDIT 6605 Practicum in Instructional Technology	<u>3</u>	_____	_____
EDUC 6699 Methods & Interpretation of Educational Research	<u>3</u>	_____	_____

CLUSTER B – Advanced Content Courses and/or Content Pedagogy Courses in Cert Field (12 hrs)			
_____	<u>3</u>	_____	_____
_____	<u>3</u>	_____	_____
_____	<u>3</u>	_____	_____
_____	<u>3</u>	_____	_____

CLUSTER C: Technology Integration and Administration Track (12 hrs)			
EDUC 7702 Advanced Media and Technology for Educators	<u>3</u>	_____	_____
EDIT 6606 Foundations of Online Learning	<u>3</u>	_____	_____
EDIT 6608 Instructional Technology Program Administration	<u>3</u>	_____	_____
EDEC 6788 Capstone (<i>Must be taken last semester of the program</i>)	<u>3</u>	_____	_____

TOTAL MINIMUM NUMBER OF HOURS: 42 hours

FIELD EXPERIENCE REQUIRED: 100 hours embedded in courses. COMPLETED: _____ hrs. ADVISOR INITIALS: _____

My advisor and I have discussed my program of study and required program outcomes on page 2 of this form. I am fully aware of the requirements for graduation. (To be signed at initial advising session)

- Candidates must have a **Professional Level GA Teaching Certificate** for advanced certification _____ *Student Initial.*
- Candidates must successfully pass the **Georgia GACE Exam** for advanced certification _____ *Student Initial.*

TEACHER CANDIDATE SIGNATURE _____ **DATE** _____

ADVISOR: At the end of the student's program, this Advisement form must accompany the Application for Graduation and be sent to the Registrar, with your signature below, for verification of program requirements.

ADVISOR SIGNATURE _____ **DATE** _____

**PIEDMONT COLLEGE - MA INSTRUCTIONAL TECHNOLOGY
ADVANCED CERTIFICATION (AC)**

TO THE ADVISOR:

- Successful completion of the Instructional Technology Advanced Certification program qualifies a Georgia teacher certified in Instructional Technology for the Service S-5 Level certificate. If you are an out of state candidate not seeking Georgia certification, check with your state for any special requirements.
- If a course, or its undergraduate equivalent has been previously taken, the course may not be taken again without approval by the Chair of the Department.
- A TEACHER CANDIDATE AND HIS OR HER ADVISOR MUST CONSIDER ALL AREAS AND PREVIOUS COURSEWORK WHEN MAKING SELECTIONS.
- Any course substitution must be approved (*Petition for Course Substitution or Exception in a Student's Program* Form must be completed).
- Teacher candidates may take up to six (6) years to complete the program. No course older than six calendar years may apply toward graduation.

ADMINISTRATIVE TRANSITION CHECKPOINTS (See Student Initial Requirement in Section V)

- I. Admission to Graduate Program**.....Date Admitted: _____
 #Candidates complete *Personal Affirmation Form* w/ Application (When file is complete)
 #Background Check if not currently employed in a school system
- II. Field Experience Documentation tracking aligned with PSC and AECT Standards and meeting diverse requirements (100 hrs.)**
 #Review Each Semester with Advisor
- III. Graduation Application** **Date Submitted to Registrar:** _____
 #Submit Semester Prior to Expected Graduation
 #Graduation Fee
 #Advisement Sheet Audit by Advisor
- IV. Capstone based on Conceptual Framework – EDIT 6788**
- V. Certification Application Upgrade**
 #Must have successfully completed all program requirements.
 #Candidates must have a **Professional Level GA Teaching Certificate** for advanced certification..
 #Candidates must successfully pass the Georgia GACE – Instructional Technology Exam for advanced certification.

ADDITIONAL REQUIREMENTS - LEARNING OUTCOMES CHECKLIST

Program Outcomes	Description of Outcome	Checked By	Date Completed
Minimum Grade Requirement	Minimum grade requirement in courses aligned to Conceptual Framework (CF), CCLOs, EMMCLOs, SECMCLOs, SPEDMCLOs, AECT Standards (2010), & PSC Instructional Technology Standards (2010) (GPA 3.0; no more than one "C")	Each semester by Advisor	
Flagship Research Paper	Flagship Paper/Research Project-Students' research paper evaluated with rubric (5 point scale) by faculty in EDIT 603 or EDUC 699 [No score below a 4].	Each semester by Advisor	
PSC Advanced Certification Test	PSC Instructional Technology Advanced Certification Test Scores/Passage Rates (when test is available)	Validated by Program Advisor	
Capstone Course	The capstone course and capstone evaluation matrix must be successfully completed.	Capstone instructor	
Professional CITI Training	All candidates will complete the CITI training online and provide the research professor with verification of passing with a grade of 100%.	Research professor	
Field Experience	Candidates will submit at program end, field experience log with verification of a minimum of 100 hours of field experience for Advanced Cert candidates, related to all program outcomes.	Validated by Program Advisor	
Practicum Field Project	Candidates will demonstrate the ability to effectively evaluate and manage instructional products, programs, and resources for P-12 and professional learning environments.	Validated by EDIT 6605 instructor	
Professional Presentation, Publication, or External Certification	Candidates receiving professional certifications in the field of instructional systems design and technology, presenting at an academic or professional conference, or publishing in a professional online or print resource for instructional technology.	Validated by Program Advisor	